

## **EXECUTIVE SUMMARY**

### **Recommendation of \$500,000 or Less 18-031V - Voluntary Employee Uniform Rental Service**

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The School Board of Broward County, Florida, released the Invitation to Bid (ITB) 18-031V on August 18, 2017, and it was opened on September 26, 2017. The scope of the ITB is to provide selected trade employees (participating in this voluntary program) with a qualified uniform rental company, from which they can obtain work uniforms. The term of this bid was intended to be from the date of the award and continuing until December 31, 2020.

Procurement and Warehousing Services (PWS) received one (1) bid from Unifirst Corporation, and is requesting the rejection of all bids as explained below:

- Bidder is not responsible, as it did not complete or sign the Certification of Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Transactions form (Exhibit B) that is included in the submittal requirements on page 1 of the ITB.
- In accordance with General Condition 45, Certification Regarding Debarment, Suspension, Ineligibility or Voluntary Exclusion-Lower Tier Transactions, the Debarment Form (Exhibit B) must be completed and returned with your submitted bid. Failure to complete and sign the document shall result in rejection of bid submitted.

The current Supplier, Unifirst Corporation, has been providing uniforms to the District since July 2011. They are willing to continue to provide this service to the District's employees at the same price, until the completion of the re-release of the solicitation.

There is no financial impact to the District, and there is no additional cost to the employees based on the request to reject all bids.

PWS intends to rebid this item at a later date.